

OFFICIAL MINUTES OF BOARD OF TRUSTEES MEETING

February 08, 2022, 6:30 p.m.

Zoom Internet Meeting Due to Pandemic

Members Present: Townsend, Glenn, Jett, Newly Approved-Mary Kay Graham all present online.

Chief Howell, Cpt. Whitfield, and Cpt. Gregory also present online.

Meeting called to order by Mr. Townsend at 6:40 P.M.

Quorum Present – Yes

Welcome to New Member Mrs. Mary Kay Graham, as approved by the Jefferson County Commission.

Motion by Mrs. Graham to approve Minutes from January 2022. 2nd by Mr. Jett. Voted and approved.

Motion by Mr. Glenn to approve Agenda “As Amended”. 2nd by Mr. Graham. Voted and approved.

Motion by Mrs. Graham to approve Financial Reports as presented. 2nd by Mr. Jett. Voted and approved.

Old Business:

Motion by Mrs. Graham to approve updated Personal Time Policy presented by Chief Howell. Specifically, section 100-16-5.1, Carry Over of Personal Time from Year to Year. 2nd by Mr. Glenn. Voted and Approved.

Motion by Mrs. Graham to approve updated Personal Time Policy presented by Chief Howell. Specifically, section 100-16-5.2, Cashing In of Personal Time. 2nd by Mr. Jett. Voted and Approved.

Motion by Mr. Jett to confirm telephone approval from the Board of the lowest bid for installing new flooring at St. 3. 2nd by Mr. Glenn. Voted and Approved.

Motion by Mrs. Graham to confirm Emergency Purchase and Installation of Bay Heater at St. 1 by telephone. 2nd by Mr. Jett. Voted and Approved.

New Business:

Motion by Mr. Glenn to approve addition of a new pay category in the District Pay Scale, “Lead-Worker”, at a rate of \$12.25/hr, as presented by Chief Howell. 2nd by Mr. Jett. Voted and Approved.

Motion by Mrs. Graham to nominate Mr. James Townsend as “Acting Board President/Treasurer”. 2nd by Mr. Jett. Voted and Approved.

Motion by Mr. Glenn to nominate Mrs. Mary Kay Graham as Vice President of the Board. 2nd by Mr. Jett. Voted and Approved. Point of Confirmation- Mr. Glenn remains Board Secretary. Mr. Jett and Mr. Brown are Board Members.

Motion by Mr. Glenn to immediately and officially remove Mr. C. Grant Mitchell and Mr. Thomas Ray Mauldin as “Signers” on Main Checking Account #2015287. 2nd by Mr. Townsend. Voted and Approved.

Motion by Mr. Glenn to immediately and officially add Mr. Larry Steve Jett and Mrs. Mary Kay Graham as signers on Main Checking Account #2015287. 2nd by Mr. Townsend. Voted and Approved.

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Motion by Mrs. Graham to immediately and officially remove Mr. Thomas Wayne Hicks, Mr. Robert Jason Howell, and Mr. Richard Dale Archer as signers on Purchase Card Account #2016681. 2nd by Mr. Jett. Voted and Approved.

Motion by Mrs. Graham to immediately and officially add Mr. Charles F. Glenn as a signer on Purchase Card Account #2016681. 2nd by Mr. Jett. Voted and Approved.

Chief's Report

The District responded to 118 runs with 31 transports made by our units during January.

No Public Comments

Next meeting Thursday March 10, 2022, will attempt to meet in-person at the PHCC @ 6:30 p.m.

Motion to adjourn by Mr. Glenn. 2nd by Mr. Jett. Meeting adjourned @ 8:45 p.m.